



2nd Assistant Golf Professional

First Tee of Greater Richmond is one chapter of an international non-profit youth development organization, First Tee. First Tee was created in 1997 by the World Golf Foundation to provide young people of all ethnic and economic backgrounds an opportunity to develop, through golf and character education, life-enhancing values such as Honesty, Integrity, Responsibility and Sportsmanship. By engaging young people in a combination of life skills, leadership, and golf activities, youth are also exposed to positive traits that will help them achieve success in life. The First Tee Life Skills Experience is the unique component that sets First Tee apart from other junior golf and youth development programs.

First Tee of Greater Richmond's Vision: To strengthen the character of our community.

Mission: To impact the lives of young people by providing educational programs that build character, instill life-enhancing values, and promote healthy choices through the game of golf.

Reporting to: Senior Director of Golf

Job Description: First Tee of Greater Richmond seeks a collaborative and enthusiastic golf professional to grow our culture and the golf experience. In 2020, the organization completed a major renovation of the club house and some course repair at The Tattersall Youth Development Center at The First Tee Chesterfield Golf Course. Following the renovation, business has increased significantly, and our professional services are in higher demand. To continue this trend, the 2nd Assistant Golf Professional is required to manage outside staff, support the professional golf operation, and may work with our youth programs, as needed. Our goal is to provide a private country club-like professionalism with a community centric environment accepting of all people from beginners to scratch golfers.

The 2nd Assistant Golf Professional is expected to work flexible hours, weekends, and some holidays.

High Standards: expects personal and team performance to be nothing short of great.

Work Ethic: possess a strong willingness to work hard and get the job done right.

Creativity/Innovation: generates new and innovative approaches to problems and issues.

Flexibility: adjusts quickly to changing priorities and copes effectively with those changes.

Collaborative: reaches out to peers and cooperates with supervisor(s).

Communication: speaks, writes, and articulates clearly, effectively, and professionally.

Attention to Detail: achieves insights from both qualitative and quantitative data.

Enthusiasm: has a passion for helping youth and being a team player in the organization.

Proactive: brings new ideas and acts without having to be told what to do.

Efficiency: able to produce significant output with minimal wasted effort or time.

Integrity: earns the trust of teammates and maintains confidence.

Responsibilities

- Maintaining the professionalism and culture of the facility
- Supporting Golf Operations and Directions from the 1st Assistant and Director of Golf
- Execute League and Tournament plans
- Day to day operations, supporting inventory sales, and facility appearance.
- Effectively deliver the communication plan and assets available at the facility to all pillars of our operations.
- Ensure proper use of the facility by patrons.
- Support strategic plan efforts as directed by the Director of Golf.
- Maintain brand awareness and certifications
- Support youth programs as needed

Above all, the 2nd Assistant Golf Professional will consistently provide excellence to all participants, parents, volunteers, and co-workers in a manner that reflects The First Tee's Nine Core Values.

To apply, please email your resume and cover letter to Mark Lynch, Director of Golf at Mark@thefirstteerva.org.